

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Members:

Faculty/Voting

Angela Amaya (Library)
 Kristy Woods (MSEPS)
 Elizabeth Owens (MSEPS)
 Craig Kutil, Chair (MSEPS)
 Jill Oliveira (Counseling)
 Michael Sato (A&H)
 Elizabeth Wing Brooks (A&H)
 Marsha Vernoga (BHAWK)
 Paula Schoenecker (SS) - Absent
 Colin Schatz (CATSS)
 Erick Bell (BHAWK)
 Lucas Hasten (CATSS)-Absent

Non-voting/Ex. Off. Members

John Armstrong-Absent
 Stuart McElderry
 Don Carlson
 Nan Ho-Absent
 Amir Law
 Andrea Migliaccio
 David Johnson- Absent
 Elizabeth David
 Madeline Wiest

Guests:

Approved Minutes

1. Call to Order at 2:35pm Craig Kutil, Chair
2. Review and Approval of Agenda Craig Kutil
MSC: Woods/Owens/Approved
3. Review and Approval of Minutes (March 19th, 2018) Craig Kutil
MSC: Owens/Amaya/Approved
4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)
5. First Reading of Curriculum Proposals/ Presentations:
 - Courses:
 - *Fire Services Courses Presented by Craig Kutil:* These courses were updated last semester, but the courses are being updated again to change the course numbers to align with Chabot. These courses will move forward for voting.
 - **FST X1 (Fire Protection Organization- 3 Units, 3 Units Lecture, No Unit Value Lab)** Modified Course Proposal: NSC: 1X, GR, CSU T. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)
 - **FST X2 (Fire Service Operations- 3 Units, 3 Units Lecture, No Unit Value Lab)** Modified Course Proposal: NSC: 1X, GR, CSU T. Strongly Recommended: FST X1 with a minimum grade of C or May be Co-Enrolled. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)
 - **FST X3 (Firefighter Safety and Survival- 3 Units, 3 Units Lecture, No Unit Value Lab)** Modified Course Proposal: NSC: 1X, GR, CSU T. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)
 - **FST X4 (Fire Behavior and Combustion- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)
 - **FST X5 (Fire Prevention Technology- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T. Prerequisite: FST 50 with a minimum grade of C or Instructor Approval. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)
 - **FST X6 (Fire Protection Equipment and Systems- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)
 - **FST X7 (Building Construction for Fire Protection- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T.

Prerequisite: FST X1 with a minimum grade of C. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)

- *Kinesiology Courses Presented by Craig Kutil*: Independent Study for KIN is being changed to two courses, one for Intercollegiate Athletics and another for Kinesiology. These courses will move forward for voting.
 - **KIN 29A (Independent Study, Intercollegiate Athletics- .5-2 Units, .5- 2 Units Lab)** New Course Proposal: O, 1X, CSU T. Discipline: Coaching. SAM Code: E. TOP Code: 0835.50- Intercollegiate Athletics. (Start Date: Spring 2019)
 - **KIN 29K (Independent Study, Kinesiology- .5-2 Units, .5- 2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Kinesiology. SAM Code: E. TOP Code: 1270.00- Kinesiology. (Start Date: Spring 2019)
- Course Deactivations: Effective Fall 2018- Presented by Craig Kutil: The AJ deactivations were submitted by Mark Tarte as they are POST courses that will no longer be offered. FST 200 is a noncredit course that was only offered once and will now be absorbed into the new Fire Academy. Andrew Cumbo put forward the KIN 36 deactivation as the course is no longer being offered. MATH 38 is no longer going to be offered, as it is no longer going to be utilized by Engineering Technology. These courses will move forward for voting.
 - **AJ 9905: Tactical Rifle/ Carbine Operator**
 - **AJ 9992: Impact Weapon Instructor**
 - **AJ 9994: Tactical Shotgun Instructor**
 - **FST 200: Wildland Fire Fighting Live Exercise**
 - **KIN 36: Men's & Women's Intercollegiate Cross Country**
 - **MATH 38: Trigonometry with Geometry**
- Course Deactivations: Spring 2019- Presented by Craig Kutil: The FST deactivations are part of the reorganization of the FST courses in order to match Chabot. These courses will move forward for voting.
 - **FST 51W: Fire Equipment Operations**
 - **FST 65: First Respond Haz Mat/ Incident**
- Disciplines - Presented by Craig Kutil: These disciplines changes were put forward by the department's faculty. BUSN 61 was incorrectly previously approved with the discipline "Business or Marketing". These discipline changes will move forward for voting.
 - **BUSN 61: QuickBooks Accounting-** Business or Accounting
 - **MUS 37: Music Industry Career Development-** Music Management

6. Voting on Curriculum Proposals:

- AD-T Catalog Language (IGETC: CSU)
Motion to APPROVE AD-T Catalog Language:
MSC: Woods/Schatz/Approved

*The Chancellor's Office has issued a formal statement from Alice Perez (Vice Chancellor, Academic Affairs):

Regarding the issue around "Oral Communication" for the IGETC pattern. Since, the IGETC pathway only requires six units instead of nine units some students are not being required to take "Oral Communications." However, the Chancellor's Office does not approve ADT's that do not have the "Oral Communication" requirement. The ADT's were created by law to transfer to the California State University (CSU) system and as part of the "golden four", it is necessary that the students meet the "Oral Communications" requirement.

- Courses:
 - **GDDM 57 (Branding and Identity Design- 3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Graphic Arts. SAM Code: C. TOP Code: 1030.00-

Graphic Art and Design*. Prerequisite: GDDM 56 with a minimum grade of C and GDDM 53 with a minimum grade of C or GDDM 54 with a minimum grade of C. (Start Date: Spring 2019)

- **KIN 6 (Personal Trainer- 3.5 Units, 3 Units Lecture, .5 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Kinesiology. SAM Code: C. TOP Code: 0835.20*-Fitness Trainer. (Start Date: Spring 2019)
- **KIN 38A (Pre-Season Intercollegiate Men's Soccer- 1-2 Units, 1-2 Units Lab)** Modified Course Proposal: NSC: GR, 4X, LPC AA/AS GE, CSU T. Discipline: Coaching. SAM Code: E. TOP Code: 0835.50- Intercollegiate Athletics. (Start Date: Spring 2019)
- **KIN 38B (Intercollegiate Men's Soccer- 3 Units, 3 Units Lab)** Modified Course Proposal: NSC: GR, 4X, LPC AA/AS GE, CSU T. Discipline: Coaching. SAM Code: E. TOP Code: 0835.50- Intercollegiate Athletics. Strongly Recommended: KIN 38A with a minimum grade of C. (Start Date: Spring 2019)
- **MATH 30C (College Algebra for STEM Corequisite Support- 2 Units, 2 Units Lecture)** New Course Proposal: P/NP, 1X, CSU T. Discipline: Mathematics. SAM Code: E. TOP Code: 1701.00- Mathematics, General. Corequisite: MATH 30. Prerequisite: MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C. (Start Date: Fall 2019)
- **MATH 34C (Calculus for Business and Social Sciences Corequisite Support- 2 Units, 2 Units Lecture)** New Course Proposal: P/NP, 1X, CSU T. Discipline: Mathematics. SAM Code: E. TOP Code: 1701.00- Mathematics, General. Corequisite: MATH 34. Prerequisite: MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C. (Start Date: Fall 2019)
- **MATH 39C (Trigonometry Corequisite Support- 2 Units, 2 Units Lecture)** New Course Proposal: P/NP, 1X, CSU T. Discipline: Mathematics. SAM Code: E. TOP Code: 1701.00- Mathematics, General. Corequisite: MATH 39. Prerequisite: MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C. (Start Date: Fall 2019)
- **MATH 40C (Statistics and Probability Corequisite Support- 2 Units, 2 Units Lecture)** New Course Proposal: P/NP, 1X, CSU T. Discipline: Mathematics. SAM Code: E. TOP Code: 1701.00- Mathematics, General. Corequisite: MATH 40. Prerequisite: MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C. (Start Date: Fall 2019)
- **MATH 47C (Math for Liberal Arts Corequisite Support- 2 Units, 2 Units Lecture)** New Course Proposal: P/NP, 1X, CSU T. Discipline: Mathematics. SAM Code: E. TOP Code: 1701.00- Mathematics, General. Corequisite: MATH 47. Prerequisite: MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C. (Start Date: Fall 2019)
- **MUS 19 (Studies in Music Composition- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 4X, DE, LPC AA/AS GE, CSU T. Discipline: Music. SAM Code: E. TOP Code: 1004.00- Music. Strongly Recommended: MUS 8A with a minimum grade of B. (Start Date: Spring 2019)
- **PHYS 1D (General Physics IV- 3 Units, 2 Units Lecture, 1 Unit Lab)** Modified Course Proposal: NSC: GR, 1X, CSU T. Discipline: Physics/ Astronomy. SAM Code: E. TOP Code: 1902.00- Physics, General. Prerequisite: PHYS 1B with a minimum grade of C and PHYS 1C with a minimum grade of C, MATH 5 with a minimum grade of C (May be taken concurrently). (Start Date: Spring 2019)

Motion to APPROVE Courses:

MSC: Amaya /Vernoga/Approved

- GE/Transfer Pathways:
 - **MATH 30C: College Algebra for STEM Corequisite Support-** CSU T
 - **MATH 34C: Calculus for Business and Social Sciences Corequisite Support-** CSU T
 - **MATH 39C: Trigonometry Corequisite Support-** CSU T
 - **MATH 40C: Statistics and Probability Corequisite Support-** CSU T
 - **MATH 47C: Math for Liberal Arts Corequisite Support-** CSU T

Motion to APPROVE GE/Transfer Pathways:**MSC: Owens/Vernoga/Approved**• **Distance Education:**• **MUS 19: Studies in Music Composition****Motion to APPROVE Distance Education:****MSC: Woods/Amaya/Approved**• **Requisites:**

- **GDDM 57: Branding and Identity Design-** Prerequisite: GDDM 56 with a minimum grade of C and GDDM 53 with a minimum grade of C or GDDM 54 with a minimum grade of C.

- **KIN 38B: Intercollegiate Men's Soccer-** Strongly Recommended: KIN 38A with a minimum grade of C.

- **MATH 30C: College Algebra for STEM Corequisite Support-** Corequisite: MATH 30. Prerequisite: MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C.

- **MATH 34C: Calculus for Business and Social Sciences Corequisite Support-** Corequisite: MATH 34. Prerequisite: MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C.

- **MATH 39C: Trigonometry Corequisite Support-** Corequisite: MATH 39. Prerequisite: MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C. (Start Date: Fall 2019)

- **MATH 40C: Statistics and Probability Corequisite Support-** Corequisite: MATH 40. Prerequisite: MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C.

- **MATH 47C: Math for Liberal Arts Corequisite Support-** Corequisite: MATH 47. Prerequisite: MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C.

- **MUS 19: Studies in Music Composition-** Strongly Recommended: MUS 8A with a minimum grade of B.

- **PHYS 1D: General Physics IV-** Prerequisite: PHYS 1B with a minimum grade of C and PHYS 1C with a minimum grade of C, MATH 5 with a minimum grade of C (May be taken concurrently).

Motion to APPROVE Requisites:**MSC: Woods/Owens/Approved**• **Course Deactivations (Effective Fall 2018):**

- **CIS 59B (Web Dev: DHTML/ XHTML, CSS, JAVA)**

- **CIS 9101 (Internet Business Fundamentals)**

- **CIS 9102 (Network Technology Foundations)**

- **CIS 9103 (Web Site Development Foundations)**

- **CIS 9104 (Web Design Specialist)**

Motion to APPROVE Courses Deactivations:**MSC: Woods/Amaya/Approved**• **Program Modifications:**

- **Project Management Career Certificate (12-13 Units, TOP Code: 0702.00- Computer Information Systems*, Program Goal: CTE)**

- **Web Development Career Certificate (15 Units, TOP Code: 0702.00- Computer Information Systems*, Program Goal: CTE)**

Motion to APPROVE Program Modifications:**MSC: Vernoga/Owens/Approved**

7. Discussion Items

• **CurricUNET Upgrade**

Craig Kutil

Craig Kutil stated that he and Madeline Wiest viewed demonstrations of both CurricUNET META and eLumen. eLumen does not allow for any modification of the their sites for individual colleges, instead all

colleges that utilize the system use the exact same site. This will not work for our campus. CurricUNET META, however, will allow us to move over all of our curriculum and the specific modifications we have made to our current V2 site over to META. META will allow super users to make changes to the site formatting ourselves. Currently we need to request changes and wait for a developer to build them into the system. The META system is much easier to navigate, one can view multiple course descriptors at one time, more administrative access options and communicates easier to ASSIST. The system upgrade automatically comes with catalog, SLO and program review. We can turn off any features that we will not utilize for a discounted price. The district should pay for this program upgrade, as that is how the system was initially purchased. Chabot also wants to upgrade their CurricUNET system as well. The committee agreed that we should move forward with the upgrade if possible. It should take about two months and hopefully can take place over the summer. Craig Kutil will bring this to the next ESS meeting.

8. Reports

- **Vice President's Report-** No Report

David Johnson

- **Chair's Report**

Craig Kutil

Craig Kutil reported that there will be a lot more curriculum coming through the committee at the next meeting. The Chancellor's Office released a guidance memo on the implementation of AB 705 for English: "Colleges ...may only place students into a basic skills English course if the student is highly unlikely to succeed and if their likelihood of completing freshmen composition in one year is higher than direct placement. This does not mean that colleges can no longer offer courses that are below the transfer level because students are permitted to choose to enroll in those courses, even if they have been placed into transfer level." This will take effect Fall 2019 and will hopefully be discussed in detail at the Spring Regional Curriculum Meeting in San Jose. The English Department is currently working to create support courses, which is suggested to comply with this legislation. Changing the curriculum for Math in order to be in compliance will more difficult. This will greatly decrease in Fall 2019 our Basic Skills and increase Transfer level offerings. Craig explained that he does not anticipate changing prerequisites, as more students will now just automatically test into the transfer level courses. This will be more of a scheduling issue. AB 705 will be a discussion item for the committee once we receive more information.

- **Articulation Officer Report**

Craig Kutil

Craig Kutil reported that he put into ASSIST most of the articulation for Fall 2018. He stated that there are corrections that need to be made to correct units and course names in ASSIST. More research is needed on how to best updated these courses, as these changes/corrections have been effective for quite some time. The new ASSIST system is still being updated and developed, it is currently not showing articulation agreements between campuses. The Studio Arts C-ID descriptor is being deactivated, as they cannot find enough faculty members to review. The submitted, but not approved, Studio Arts C-ID for ARTS 4A has been removed from the C-ID system.

9. **Good of the Order:**

Madeline Wiest stated that the 2018-19 catalog would be posted to the college website tomorrow.

10. Adjournment at 3:16pm

11. Next Regular Meeting (April 16th, 2018)