



- **HORT 58 (Landscape Construction 3 Units, 2.5 Units Lecture, .5 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. (Start Date: Fall 2017)
- **HORT 60 (Landscape Irrigation Systems-3 Units, 2.5 Units Lecture, .5 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. (Start Date: Fall 2017)
- **HORT X71 (Fundamentals of Hydroponics and Aquaponics-3 Units, 2.5 Units Lecture, .5 Units Lab)** New Course Proposal: G, 1X, CSU T. (Start Date: Fall 2017)
- **HUMN XX (The Art of Film- 3 Units, 3 Units Lecture)** New Course Proposal: G, 1X, CSU T/GE, IGETC, LPC GE AA/AS, UC T. (Start Date: Fall 2018)
- **HUMN ZZ (Global Cinemas- 4 Units, 3 Units Lecture, 1 Unit Lab)** New Course Proposal: G, 1X, CSU T/GE, IGETC, LPC GE AA/AS, UC T. (Start Date: Fall 2018)
- **KIN TDE3 (Tenio DeCuerdas Eskrima 3- 1-2 Units, 1-2 Units Lab)** New Course Proposal: O, 1X, CSU T/GE, LPC GE AA/AS, UC T. Strongly Recommended: KIN TDE1, KIN TDE2. (Start Date: Fall 2017)
- **KIN TDE4 (Tenio DeCuerdas Eskrima 4- 1-2 Units, 1-2 Units Lab)** New Course Proposal: O, 1X, CSU T/GE, LPC GE AA/AS, UC T. Strongly Recommended: KIN TDE1, KIN TDE2, TDE3. (Start Date: Fall 2017)
- **Tabled- MATH 55C (Intermediate Algebra Corequisite Support- 2 Units, 2 Units Lecture)** New Course Proposal: P/NP, 1X. Corequisite: Math 55. Prerequisite: Math 65 with a minimum grade of C or Math 65B with a minimum grade of C. (Start Date: Fall 2017)
- **MATH 55E (Intermediate Algebra A Corequisite Support- 2 Units, 2 Units Lecture)** New Course Proposal: P/NP, 1X, DE. Corequisite: Math 55 A. Prerequisite: Math 65 with a minimum grade of C or Math 65B with a minimum grade of C. (Start Date: Fall 2017)
- **Tabled- MATH 65C (Elementary Algebra Corequisite Support- 2 Units, 2 Units Lecture)** New Course Proposal: P/NP, 1X. Corequisite: Math 65. Prerequisite: Math 107 with a minimum grade of C or Math 107B with a minimum grade of C. (Start Date: Fall 2017)
- **MATH 65E (Elementary Algebra A Corequisite Support-2 Units, 2 Units Lecture)** New Course Proposal: P/NP, 1X, DE. Corequisite: Math 65A. Prerequisite: Math 107 with a minimum grade of C or Math 107B with a minimum grade of C. (Start Date: Fall 2017)
- **MATH 71A (Applied Mathematics for Technicians A- 1.5 Units, 1.5 Units Lecture)** Modified Course Proposal: NSC: O, 1X, DE. (Start Date: Fall 2017)
- **MATH 71B (Applied Mathematics for Technicians B- 1.5 Units, 1.5 Units Lecture)** Modified Course Proposal: NSC: O, 1X, DE. Prerequisite: MATH 71A with a minimum grade of C. (Start Date: Fall 2017)
- **MATH 107E (Pre-Algebra A Co-requisite Support- 2 Units, 2 Units Lecture)** New Course Proposal: P/NP, 1X, DE, Corequisite: Math 107A. (Start Date: Fall 2017)
- **SPCH 1 (Fundamentals of Public Speaking- 3 Units, 3 Units Lecture)** Modified Course Proposals: NSC: O, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T, C-ID Discipline: COMM, Course Number: 110. Strongly Recommended: ENG 1A. (Start Date: Fall 2017)
- **SPCH 10 (Interpersonal Communication- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, CSU T/GE, LPC GE AA/AS, UC T, C-ID Discipline: COMM, Course Number: 130. Strongly Recommended: ENG 1A. (Start Date: Fall 2017)

- **SPCH 11 (Intercultural Communication- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: G, 1X, CSU T/GE, LPC GE AA/AS, UC T, C-ID Discipline: COMM, Course Number: 150. Strongly Recommended: ENG 1A. (Start Date: Fall 2017)
- **SPCH 4 (Introduction to Communication Studies- 3 Units, 3 Units Lecture)** Modified Course Proposals: NSC: O, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T, **C-ID Discipline: COMM, Course Number: 115.** Strongly Recommended: ENG 1A. (Start Date: Fall 2017)
- **SPCH 46 (Argumentation and Debate- 3 Units, 3 Units Lecture)** Modified Course Proposals: NSC: O, 1X CSU T/GE, IGETC, LPC GE AA/AS, UCT, C-ID Discipline: COMM, Course Number: 120. Strongly Recommended: ENG 1A. (Start Date: Fall 2017)

**MOTION to APPROVE Course Outlines:**

**MSC:** Weaver/ Owens/ Approved

*\*Amended: MATH 55C & 65C Tabled*

- GE/ Transfer Pathways
  - **ARHS X7: Modern Art History-** CSU T/ GE, IGETC, LPC GE AA/AS, UC T, C-ID Discipline: ARTH, Course Number: 150
  - **GS 1: Introduction to Global Studies-** CSU T/ GE, IGETC, LPC GE AA/AS, UC T, C-ID Discipline: GLST, Course Number: 101
  - **GS 2: Global Issues** - CSU T/ GE, IGETC, LPC GE AA/ AS, UC T
  - **HIST 7: US History Through Reconstruct-** CSU GE
  - **HIST 8: US History Post- Reconstruction-** CSU GE
  - **HORT X71: Fundamentals of Hydroponics and Aquaponics-** CSU T
  - **HUMN XX: The Art of Film-** CSU T/GE, IGETC, LPC GE AA/AS, UC T
  - **HUMN ZZ: Global Cinemas-** CSU T/GE, IGETC, LPC GE AA/AS, UC T
  - **KIN TDE3: Tenio DeCuerdas Eskrima 3-** CSU T/GE, LPC GE AA/AS, UC T
  - **KIN TDE4: Tenio DeCuerdas Eskrima 4-** CSU T/GE, LPC GE AA/AS, UC T
  - **SPCH 4: Introduction to Communication Studies-** C-ID Discipline: COMM, Course Number: 115

**MOTION TO APPROVE GE/ TRANSFER Pathways:**

**MSC:** Woods/ Owens/ Approved

- Requisites
  - **ARHS X7: Modern Art History-** Strongly Recommended: ENG 1A with a minimum grade of C
  - **ENG 13A: Introduction to the Craft of Writing- Poetry-** Strongly Recommended: ENG 11, ENG 1A
  - **GS 1: Introduction to Global Studies-** Strongly Recommended: ENG 104 with a minimum grade of P
  - **GS 2: Global Issues** - Strongly Recommended: ENG 104 with a minimum grade of P
  - **KIN TDE3: Tenio DeCuerdas Eskrima 3-** Strongly Recommended: KIN TDE1, KIN TDE2
  - **KIN TDE4: Tenio DeCuerdas Eskrima 4-** Strongly Recommended: KIN TDE1, KIN TDE2, TDE3
  - **Tabled-MATH 55C: Intermediate Algebra Corequisite Support-** Corequisite: Math 55. Prerequisite: Math 65 with a minimum grade of C or Math 65B with a minimum grade of C

- **MATH 55E: Intermediate Algebra A Corequisite Support-** Corequisite: Math 55 A. Prerequisite: Math 65 with a minimum grade of C or Math 65B with a minimum grade of C
- **Tabled-MATH 65C: Elementary Algebra Corequisite Support-** Corequisite: Math 65. Prerequisite: Math 107 with a minimum grade of C or Math 107B with a minimum grade of C
- **MATH 65E: Elementary Algebra A Corequisite Support-**Corequisite: Math 65A. Prerequisite: Math 107 with a minimum grade of C or Math 107B with a minimum grade of C
- **MATH 71B: Applied Mathematics for Technicians B-** Prerequisite: MATH 71A with a minimum grade of C
- **MATH 107E: Pre-Algebra A Co-requisite Support-** Corequisite: Math 107A
- **SPCH 1: Fundamentals of Public Speaking-** Strongly Recommended: ENG 1A.
- **SPCH 10: Interpersonal Communication-** Strongly Recommended: ENG 1A
- **SPCH 11: Intercultural Communication-** Strongly Recommended: ENG 1A
- **SPCH 4: Introduction to Communication Studies-** Strongly Recommended: ENG 1A
- **SPCH 46: Argumentation and Debate-** Strongly Recommended: ENG 1A

## **MOTION to APPROVE Requisites:**

**MSC:** Owens/ Oliveira/ Approved

*\*Amended: MATH 55C & 65C Tabled*

- DE
  - **GS 1:** Introduction to Global Studies
  - **GS 2:** Global Issues
  - **MATH 55E:** Intermediate Algebra A Corequisite Support
  - **MATH 65E:** Elementary Algebra A Corequisite Support
  - **MATH 107E:** Pre-Algebra A Co-requisite Support

## **MOTION to APPROVE DE:**

**MSC:** Woods/ Weaver/ Approved

- Programs
  - **Global Studies AA. T-** New Program

## **MOTION to APPROVE Program:**

**MSC:** Ott/ Amaya/ Approved

- Deactivations
  - Courses
    - PHTO 52: Beginning Camera Use

## **MOTION to APPROVE Course Deactivation:**

**MSC:** Owens/ Woods/ Approved

- Courses from Assist

- AJ 73: Officer Survival
- AJ 9950: Fitness for Life - Healthy Living for the Law Enforcement Officer
- AJ 99: Special Topics
- AJ 9964: POST Continuing Professional Training
- AJ 9999: 21st Century Leadership for the Law Enforcement Leader
- ASL 49: Contemporary Studies: Selected Topics in American Sign Language
- **ANAT 9: Colloquium**
- **ANAT 29: Independent Study**
- ANTR 49: Contemporary Studies: Selected Topics in Anthropology
- ARTS 49: Contemporary Studies: Selected Topics in
- ARTS 99: Special Studies
- ARTS 9901: Explorations in Art
- ARHS 49: Contemporary Studies
- ASTR 49: Contemporary Studies: Selected Topics in Astronomy
- AUTO 99: Selected Topics in Automotive Technology
- AUTO 9971: Citation Training Course Level 1
- AUTO 9972: Citation Training Course Level 2
- AUTO 9964: GM Vehicle Emissions
- **BIOL 9: Colloquium**
- **BIOL 49: Contemporary Studies: Selected Topics in Biology**
- **BIOT 9: Colloquium**
- **BIOT 29: Independent Study**
- **BOTN 29: Independent Study**
- **BOTN 49: Contemporary Studies: Selected Topics in Botany**
- BUSN 99: Special Studies: Topics in Business
- BUSN 9951: Real Estate Finance
- BUSN 9958: Office 2007: What's New
- **CNA 9: Colloquium**
- **CNA 29: Independent Study**
- **CNA 50: Nursing Assistant Fundamentals**
- **CNA 99: Special Studies**
- CHEM 49: Contemporary Studies: Selected Topics in Chemistry
- CIS 49: Contemporary Studies: Selected Topics in Computer Information Systems
- CIS 99: Special Studies
- CNT 99: Special Studies: Topics in Computer Networking
- CS 49: Contemporary Studies: Selected Topics in Computer Science
- **CRAR 9: Colloquium**
- **CRAR 29: Independent Study**
- **CRAR 49: Contemporary Studies: Selected Topics in Creative Arts**
- DANC 49: Contemporary Studies: Selected Topics in Dance

- ECD 99: Special Studies: Topics in Early Childhood Development
- ECOL 9: Colloquium
- ECOL 29: Independent Study
- ECOL 49: Contemporary Studies: Selected Topics in Ecology
- ECON 49: Contemporary Studies: Selected Topics in Economics
- **ELEC 99: Special Studies: Topics in Technology (entire discipline)**
- EMS 99: Special Studies
- ENGR 49: Contemporary Studies: Selected Topics in Engineering
- ENG 49: Contemporary Studies: Selected Topics in English
- ESL 49: Contemporary Studies: Selected Topics in English as a Second Language
- FST 99: Special Studies: Topics in Fire Service Technology
- FREN 49: Contemporary Studies: Selected Topics in French
- GNST 49: Contemporary Studies: Selected Topics in General Studies
- GEOG 49: Contemporary Studies: Selected Topics in Geography
- GEOL 49: Contemporary Studies: Selected Topics in Geology
- HLTH 49: Contemporary Studies: Selected Topics in Health
- HLTH 99: Special Studies: Topics in Health
- HLTH 9901: EMT Recertification
- HSCI 99: Special Studies
- HIST 49: Contemporary Studies: Selected Topics in History
- HORT 99: Special Topics in Horticulture
- HUMN 49: Contemporary Studies: Selected Topics in Humanities
- INDT 74: Measurements & Calculatio
- INDT 9: Colloquium
- INDT 29: Independent Study
- INDT 99: Special Studies: Topics in Industrial Technology
- INTD 99: Special Studies: Topics in Interior Design
- INTD 9950: Computer Assisted Drafting for Interior Design
- INTD 9951: Commercial Space Planning
- ITLN 49: Contemporary Studies: Selected Topics in Italian
- LIBR 49: Contemporary Studies: Selected Topics in Library Studies
- MKTG 99: Special Studies: Topics in Marketing
- MSCM 49: Contemporary Studies: Selected Topics in Mass Communications
- MATH 49: Contemporary Studies: Selected Topics in Mathematics
- **MICR 9: Colloquium**
- **MICR 29: Independent Study**
- **MICR 49: Contemporary Studies: Selected Topics in Microbiology**
- MUS 49: Contemporary Studies: Selected Topics in Music
- NUTR 49: Contemporary Studies: Selected Topics in Nutrition
- OSH 99: Special Studies: Topics in Occupational Safety and Health Technology

- **PHT 9: Colloquium**
- **PHT 99: Special Studies**
- PHIL 49: Contemporary Studies: Selected Topics in Philosophy
- PHTO 99: Topics in Photography
- PHTO 9951: Darkroom Projects
- PHTO 9953: Topics in Photography
- **PE 9: Colloquium**
- **PE 49: Contemporary Studies: Selected Topics Physical Education**
- PHYS 49: Contemporary Studies: Selected Topics in Physics
- **PHSI 9: Colloquium**
- **PHSI 29: Independent Study**
- **PHSI 49: Contemporary Studies: Selected Topics in Physiology**
- POLI 49: Contemporary Studies: Selected Topics Political Science
- PSYC 49: Contemporary Studies: Selected Topics in Psychology
- PSCN 49: Contemporary Studies: Selected Topics in Psychology – Counseling
- RADS 9: Colloquium
- RADS 29: Independent Study
- RADS 99: Special Studies: Topics in Radiation Safety
- **RECL 9: Colloquium**
- **RECL 29: Independent Study**
- **RECL 49: Contemporary Studies: Selected Topics in Recreation and Leisure**
- RELS 49: Contemporary Studies: Selected Topics in Religious Studies
- SOC 49: Contemporary Studies: Selected Topics in Sociology
- SPAN 49: Contemporary Studies: Selected Topics in Spanish
- SPCH 49: Contemporary Studies: Selected Topics in Speech
- THEA 49: Contemporary Studies: Selected Topics in Theater Arts
- VCOM 99: Special Studies: Topics in Visual Communications
- VWT 99: Special Studies: Topics in Viticulture and Winery Technology
- WLDT 99: Selected Topics in Welding Technology
- WRKX 98: Occupational Work Experience: Alternate Plan
- **ZOOL 29: Independent Study**
- **ZOOL 49: Contemporary Studies: Selected Topics in Zoology**

**MOTION to APPROVE Assist Deactivations:**

**MSC:** Ott/ Owens/ Approved

- Programs
  - Horticulture 3: Floristry A.S.
  - Real Estate A.A.
  - Web Design/ Development Certificate of Achievement

- Social Science (General) A.A.

**MOTION to APPROVE Program Deactivations:**

**MSC:** Weaver/ Owens/ Approved

6. Discussion Items

- **Support for Updates**

**Craig Kutil**

Craig Kutil stated that he put in a request to have two Flex Day sessions to work with faculty to update courses and programs in CurricUNET. He asked the committee for suggestions on how to support faculty in order to have curriculum updated in a timely manner. Updating curriculum has been an institutional goal for quite some time, which included hiring a Curriculum Specialist, but also hiring a Curriculum Technician. A Curriculum Technician would assist faculty in updating course outlines and programs, which is a role Craig is currently filling. Many disciplines have not been able to update their curriculum, because they do not have a full time faculty member (ex. OSHA, Foreign Language, Interior Design). There is money for part-time faculty to update courses. Dean Don Miller stated that while he has been at the college, he has consistently seen adjunct faculty get paid to do curriculum work. Per the new contract it will depend on if faculty have met their hours of professional responsibility of 1 hour per CAH per semester. Craig Kutil explained that while curriculum should be faculty driven, perhaps the Curriculum Tech Chairs from the Curriculum Committee should check in with faculty in their divisions regarding curriculum updates. Lisa Weaver suggested that if adjuncts were given more training in CurricUNET, they would be more interested in participating in curriculum. Craig Kutil hopes that adjunct faculty will participate in the Curriculum Flex Day sessions. Kristy Woods indicated that it would be helpful to be more transparent with faculty with regards to which courses need to be updated. Craig Kutil stated that the reason we are unable to update some of our programs, is that many of the course outlines are outdated and need to be first updated. It was clarified that courses should be updated by faculty in their own department, but can be assisted by other faculty.

- **Creating Course Update Cycle**

**Craig Kutil**

Craig Kutil explained that currently course updates are happening haphazardly. At the beginning at the next semester a list of all courses that should be updated will be generated. Many of the updates should be simple, but many faculty assume that course updates involve a lot of work. He and Roanna Bennie have discussed creating a cycle where each year a different division would be required to update their curriculum. That way all of the support would be focused on that one division. Other divisions could still be able to bring any new or modified curriculum to the committee at any time. Lisa Weaver stated that before there were cuts in the administration, staff assistants would contact departments letting them know when courses needed to be updated. Craig Kutil and Roanna Bennie signed a document from the Chancellor's Office certifying not only non-substantial changes for courses, but also stand-alone courses and substantial courses changes. The only courses that will in the future be reviewed by the Chancellor's Office will be new courses for new programs and non-credit. Craig Kutil asked the committee if it should speed up the current to the Year to Year minimum timeline for curriculum changes, given this new policy from the Chancellor's Office. Marina Lira stated that any unit, title, or GE change needs to be submitted to Assist. The changes that would not need to be submitted to Assist would include textbooks and effective date. Due to potential issues with the class schedule, it was

suggested that perhaps a taskforce, including Craig Kutil, Andrea Migliaccio, and Lisa Weaver, would look at this issue in more depth.

- **Non-Credit Taskforce**

**Craig Kutil**

Craig Kutil stated that there will be three levels of non-credit that the committee will be able to define. Kristy Woods indicated that in the future the Taskforce will have more questions for the committee, especially with regards to positive attendance. The taskforce will bring information back to the committee for review and discussion. Craig Kutil stated that negotiations are still taking place at the district and it is unclear when they will be completed. The non-credit pages should not take too long to build in CurricUNET, as Governet has been very responsive recently to making updates to CurricUNET.

- **TOP Code**

**Craig Kutil**

Craig Kutil stated in the future there will need to be TOP Code training for faculty. Institutional Research has hired a temporary CTE/ TOP Code specialist next semester to help us clean up some of our data. TOP Codes, Taxonomy of Programs, are how the state identifies our programs and courses. Whether the TOP Code is identified as CTE is directly tied to funding. Dean Don Miller also clarified that TOP Code also correlates to the minimum qualifications to teach a course and discipline. Craig Kutil explained that currently all new courses and program TOP codes are being selected by the faculty who created the proposal, with assistance from their Dean. The Curriculum Committee has not been involved in selecting TOP Code and it is not something that needs to be approved by the Curriculum Committee.

## 7. Reports

- **Vice President's Report-** No Report

**Roanna Bennie**

- **Chair's Report**

**Craig Kutil**

Craig Kutil thanked everyone for all of their help this semester. Next semester the Committee will need to write up again their planning priorities, perhaps to include having reassigned time for faculty members to act in the capacity of a Curriculum Technician to help write curriculum. Craig Kutil will request to be the Curriculum Chair next year. Next semester he plans to investigate the 9 and 29 courses and making a checklist of required items for updating and creating new programs. It is not anticipated that there will be any more mass deactivations course deactivations next semester, but instead supporting the focus will be on updating courses and programs.

- **Articulation Officer's Report-** No Report

**Marina Lira**

8. Good of the Order: The Curriculum Committee will have a meeting the very next week after our first Curriculum Meeting of next semester, January 30<sup>th</sup>, 2017.

9. Adjournment at 3:45 PM

10. Next Regular Meeting (January 30th, 2017)