



ACADEMIC SENATE MINUTES

Feb. 14, 2024 | 2:30 – 4:30 pm | Room 21147 + zoom for visitors

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 8

Non-Voting Members:

President: Ashley Young
Student Government: Evren Yuncuoglu and Delaney Roehrs
Faculty Association: Heike Gecox

Voting Members:

President-Elect: vacant
Vice President: Craig Kutil (Fall), Collin Thormoto (Spring)
Secretary: Christina Lee
Treasurer: Ashley McHale
BSSL: Robin Roy, Daniel Cearley
A & H: John Kelly, Catherine Suarez
STEM: David Montelongo, Jennifer Siders, Moh Daoud
PATH: Scott Miner
Student Services: Christina Lee, Julie Nguyen
Part Time Representatives: Jeff Judd, Valerie Connors

- 1. Call to Order:** meeting called to order and quorum established at 2:31 pm.
- 2. Confirmation of Senators attending by Zoom: none**
- 3. Review and Approval of Agenda**
Motion to approve: moved (Ashley Mc Hale)/seconded (Daniel Cearley)/ Discussion: /approved
- 4. Review and Approval of Minutes (January 24, 2024) posted on website**
Motion to approve: moved (Ashley McHale)/seconded (Collin Thormoto)/discussion:
6.1 the suggested change was "counselor review"
8.5:
 - Add % to the 13.9 increase
 - The productivity target is 430 rather than 130For 8.8 change "faculty you can also access through the website" to "faculty can also access via a left option menu on canvas called student support hub with a life jacket icon"
9.1 add a sentence for clarification "The classified Senate also would like to have representation on the calendar committee."
Motion to accept changes: moved (Ashley McHale)/seconded (Collin Thormoto)/approved as amended
- 5. Public Comments (3 minutes):** *This time is reserved for members of the public to address the Academic Senate. Please limit comments to 3 minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items. NONE*
- 6. Action Items: none**
- 7. Consent Items:** motion to approve 7.1, 7.2, 7.3, 7.4 7.5, 7.6: moved (Collin Thormoto)/seconded (Daniel Cearley)/approved
 - 7.1 ASCCC Modern Policing Degree Workgroup:** approval of Mike McQuiston as faculty member participant
 - 7.2 STEM Full-time/Tenure Track Faculty for Biology (botany) hiring committee:** Segal Boaz (biology), Russell Jensen (chemistry) and Dana Nakase (biology)
 - 7.3 Curriculum Committee Faculty Chair selection committee:** Ashley Young

7.4 District Operations Manager hiring committee: Dana Nakase

7.5 Counseling Department Counselor/Instructor (Student Interventions) hiring committee: Rafael Valle, Carrie Frates, Michelle Zapata, Angella Ven John

7.6 Curriculum approvals: Jan. – Feb. 2024 (see attachment)

Will add dean hiring committee at the next meeting.

8. Reports

8.1 LPC Student Government (Evren Yuncuoglu and Delaney Roehrs)

8.2 UndocuAlly (Teri Ann Bengiveno)

8.3 Curriculum Committee (Erik Bell)

8.4 CEMC/DEMC Committee (Ashley Young): see attachments; enrollment is up 18% compared to last year; student ed plan completions are being tracked as part of the SCFF data requirements.

8.5 Faculty Association (Heike Gecox): voting will be done electronically; you will receive an access code. The slate of candidates will be available March 3. Nominations are open now.

8.6 DE Committee (Scott Vigallon):

1. Craig came to our January meeting and presented on the Brown Act. A couple of committee members mentioned afterwards that they will participate fully in future meetings remotely by having their addresses added on the agenda, which will be posted in front of their homes and outside the TLC 72 hours prior to the meeting.
2. In December, the committee took issue with Guided Pathways' proposal to have graphical global announcements added to Canvas because they would push students' course tiles too far down on the Dashboard where they couldn't see them without scrolling. A compromise was made whereby Tim Druley created a page in Omni that can be updated by Guided Pathways, and once done, Scott can add the code into Canvas, and the announcement will display at a size that allows the first row of the course tiles to be visible. So far two global announcements have been posted this way.
3. On January 18, the state chancellor's office announced that the Pope Tech Dashboard is being made available to all CCCs at no cost. The Dashboard integrates with the Pope Tech Instructor Accessibility Guide, which we've been using in Canvas for several years, and it allows instructors and Canvas admins to review Canvas courses for potential web accessibility errors, and prompts instructors with the necessary changes to fix issues. The Instructor Dashboard gives instructors an overview of accessibility for each individual course, as well as an overview of all the courses they teach. The dashboards help them see where accessibility issues are and takes them to where they can fix those issues. Both Chabot and LPC have to agree when to implement the new Pope Tech Dashboard.

4. The state chancellor's office is trying to change the funding model for some DE courses in order to simplify things for colleges and make the funding more equitable. The proposal has gone to the Board of Governors for two readings, the final date to submit comments is February 25. Also at the state level, there is a movement change the definitions of hybrid and HyFlex courses. Ultimately, it will have to go through the BOG process, too.

5. On January 22, Scott emailed LPC about the Spring 2024 TLC workshop schedule. The schedule includes six workshops on artificial intelligence, along workshops on the updated Canvas Discussions and Rubric tools. As a reminder, a new interface for Discussions in Canvas will be enforced on July 20, 2024. Since July 20 is in the middle of the summer session, the new interface will have to be enforced locally just before the first summer session begins. Canvas is looking to launch Phase 1 of its rollout of the upgraded Rubrics tool in April. No enforcement date for the new Rubrics tool has been announced.

6. The committee began discussing possible changes in the roles it lets instructors add in their classes. It will continue this discussion at its next meeting.

7. Scott has been working with Psychology instructor Irena Keller to set up non-instructional Honors courses for faculty who have students participating in the Honors Program. As of today, 32 courses have been created.

8. Angelo Bummer volunteered to be the POCR lead, but he first needs to be trained. In the meantime, Richard Dry volunteered to take on the task temporarily and time permitting.

Question: According to contract, instructors needing review by the DE have been notified.

8.7 Planning and Effectiveness Committee (Rajinder Samra)

8.8 LGBTQ+ Presidential Task Force (Robin Roy)

8.9 SEA and MLEA (Katie Eagan) (emailed report)

- Shawn put out a funding proposal form for those who would like to organize events related to affinity/belonging/recognition. For example, the Lunar New Year celebration, or Disability Awareness month, etc.
- We will be discussing the progress we've made on our Equity Plan this week. Shawn shared some of that at Town Meeting.
- MLEA is starting to spend the AB1705 monies designed to support implementation of student placement in transfer-level English and math coursework and directly into calculus by fall 2025. So far, we have PAFs for the Linguistic Justice Community of Practice and work on our new support course, the mirrored ENG 115/NENG 215.
- Math and English participated in alignment with our local high schools. English invited EL teachers and had our ESL faculty present for the first time, which relates to AB1705's placement of EL students with a diploma from a U.S. high school directly into ENG 1A. We also had resource/special ed. teachers come, and

Chris Crone spoke with them about considering the impact of modifications on college preparation. Jessica Romo also spoke to them about what college accommodations look like.

- Craig and Kristy (GP) continue to work with the district on our Ellucian dashboards, and English, math, and ESL provided them with the kinds of data we would like to see on the dashboard and what kinds of student notifications we would want to send based on data and groups we are monitoring for disparate impact.

8.10 Alternative Academic Calendar Committee (Craig Kutil) There was one additional meeting to plan on logistics: how the March 1 in person district office meeting will happen; how to draft the recommendation, how input could occur; how voting and quorum would be established (quorum would be 40% of each group; faculty, classified and students). It will be a public meeting – it is not determined if or how public comment would take place.

The vote will be made public, but not how each member voted. Discussion about contract issues. The announcement about the meeting has not yet been sent out.

8.11 LPC Technology Committee (Collin Thormoto): The building 1600 upgrades are in the works, 4000 is next. There is a new IT hire. The web site has been updated. The “heat map” shows which pages are accessed the most by students. A Chrome extension created by CS students has not been presented to the committee. Tim Druley worked with the students on what is needed as there are security issues. Banner is moving into the cloud. Cyber security training (through Keenan) is mandatory. District IT is looking into fraud enrollments; currently faculty need to engage with this. Activation for online My Portal is coming soon; moving full time in September. Question about email changing to “@LPC.edu” and Collin will inquire about this.

8.12 Treasurer (Ashley McHale): no report

8.13 President (Ashley Young)

Chancellor’s council met yesterday. Discussion about Chabot auto-awarding certificates – students not enrolling next semester meeting certain requirements are being awarded certificates they qualify for. Rajinder is working on providing data. LPC counselors are already doing this. This is part of the SCFF metric adjustments for funding. Possibly Banner could be programmed in this area.

Please see the attached APs and BPs which were reviewed. Craig spoke to AP 4020; he had issues as some requirements are already in place and other parts are the purview of the Curriculum Committee. Discussion on this AP. We support Craig’s comments in orange on the AP.

If you have input, please send to Ashley.

9. Old Business

9.1 Concluding discussion about Academic Senate response to the Classified Professionals resolution on the Compressed Calendar (Ashley Young): Ashley shared at chancellor’s council that this issue could be divisive. Discussion about Ashley’s input to the board of trustees: we want to communicate that Academic Senate is concerned about divisiveness and we feel supportive of our classified professionals. The overall faculty is

still quite mixed about the calendar change. Additional questions continue about the cost of the change, and the effect on students.

9.2 Discussion on Compressed Calendar; any further input: (Craig Kutil) Craig is a voting member of the committee; he has heard complaints from classified about the process during the meetings. Lab personnel have related the difficulty in setting up in the new time frame. He didn't hear about contract issues. Are there strong reasons for him to vote against this? Christina: the majority did not vote in favor of the calendar on the survey. What did "neutral" really mean in the survey? Was this brought up? Yes, there was a special meeting on the survey data. Craig felt there were issues on the survey and the reporting. Comment that a "yes" vote does not mean that all the issues have been addressed.

9.3 Academic Senate subcommittee updates:

- Credit by Examination (Melissa Korber): finding a time to meet.
- AI and Student Plagiarism (Catherine Suarez): she met with Katie Eagan and Michelle Gonzales; most colleges do not have a comprehensive AI statement. Reasons why students use AI, and any statements developed should not be threatening. This is something students will be faced with and need to be provided with a clear understanding of what is acceptable. How much should the Academic Senate be responsible for the statement? We should get departmental feedback. There are many AI presentations at Spring Flex Day. Note that teachers are using AI. There are many kinds of AI, such as Grammarly, which are helpful and have legitimate uses. Katie: suggest altering our current academic honesty statement as a first step. See attachment.
- Common Syllabus
- Part time Faculty Equity
- Increasing Faculty Diversity
- Faculty Professional Development to Increase Student Retention and Completion

10. New Business

10.1 Part time faculty information day/conference (Ashley Young) Some of our part timer faculty are not aware of health care benefits available. There are resources for applying for full-time positions; these can be in classified and administration categories. The part-time orientation is not in depth.

Chabot might be interested and we could combine for this event. This is approved as many part-time work at both colleges.

Christina: there is a Canvas shell for part-time faculty (that needs updating). It is a 22-page "handbook." This could be a workshop on how to use these resources.

This could be a session for a "teachers teaching teachers" off-site meeting.

11. Announcements/Information Items

1.1 Opportunity drawing for wine rack: Collin Thormoto is the recipient

- 1.2 Faculty Evaluation Training via zoom and in person on Flex Day: email Christina Lee for information. She is working on a Canvas shell for the training.
 - 1.3 Feb 28: AGS is running a Krispy Kreme fundraiser in 2100 lobby. They also are selling See's candy. The funds will be used for conference attendance.
 - 1.4 Melissa Korber: the new issue of Naked Magazine is available and includes an interview with part time faculty Jeff Judd and the drone program.
 - 1.5 Lunar New Year event will be held next Wednesday with a lion dance at noon followed by food.
- 12. Adjourn:** meeting adjourned at 4:39 pm
- 13. Next Meeting: Wednesday, February 28, 2024**